METIIA Paper 4 Crib

Section 1

Q1

(a) Analyse how *Taylorist principles* of *rational work design* impact worker motivation. How can modern manufacturing firms address *dehumanisation* through better work design and motivational strategies?

Basic Answer:

Taylorist principles of rational work design focus on task specialisation, standardisation, and efficiency. This approach aims to optimise productivity by breaking down work into repetitive tasks requiring minimal skill. However, these principles often lead to dehumanisation, as workers lose autonomy and connection to their tasks. Alienation from the product and process is a common result, as highlighted by Marxist critiques. A basic answer should clearly explain these concepts and their impact on worker motivation.

Good Answer:

A good answer builds on the basic explanation by integrating theoretical insights such as Herzberg's two-factor theory and Maslow's hierarchy of needs. Herzberg differentiates between hygiene factors (e.g., pay and working conditions) and motivators (e.g., recognition and growth opportunities). While Taylorism focuses on hygiene factors, modern firms must emphasise motivators to enhance job satisfaction and engagement. Maslow's theory suggests that addressing higher-order needs such as esteem and self-actualisation can counteract the negative impacts of Taylorism. Concepts like job enrichment and autonomy can provide workers with a sense of purpose and belonging.

Excellent Answer:

An excellent answer goes beyond theory to include industrial examples. For instance, Toyota's lean manufacturing system incorporates some elements of Taylorism but addresses dehumanisation through practices such as job rotation, Kaizen (continuous improvement), and empowering workers to identify and solve problems. Similarly, companies like Google focus on intrinsic motivators by offering flexible work environments and opportunities for creativity. These examples illustrate how firms can balance efficiency with worker well-being by integrating modern motivational strategies into work design.

(b) Explore the role of informal social organisations in driving innovation and problem-solving within manufacturing teams. Briefly discuss examples to support your answer.

Basic Answer:

Informal social organisations refer to networks and relationships among employees that exist outside formal management structures. These groups play a significant role in fostering collaboration, trust, and communication. The Hawthorne Studies highlighted the importance of informal groups in improving productivity and morale, as workers are inherently social beings. Basic answers should explain these concepts and their relevance to manufacturing settings.

Good Answer:

A good answer incorporates theoretical insights into the analysis. Informal organisations often facilitate innovation and problem-solving by enabling the exchange of tacit knowledge and encouraging collective learning. Social identity theory explains how shared goals within informal groups enhance cooperation and creativity. Additionally, theories on group dynamics and team cohesion can be linked to the benefits of informal networks, such as improved decision-making and conflict resolution.

Excellent Answer:

An excellent answer includes real-world examples. For instance, the success of Toyota's shop-floor teams is partly attributed to informal networks that encourage workers to suggest process improvements. Similarly, companies like 3M leverage informal innovation networks, where employees share ideas and collaborate on solutions. These examples demonstrate how informal organisations contribute to innovation by bridging communication gaps and fostering a culture of shared problem-solving in manufacturing.

Q2

(a) Examine the causes and consequences of social loafing and groupthink in manufacturing teams. Propose strategies to address these challenges effectively.

Basic Answer:

Social loafing occurs when team members reduce their effort because individual contributions are not clearly visible, often in larger teams where accountability is diffused. Groupthink arises when the desire for consensus leads to poor decision-making, as dissenting opinions are suppressed. Consequences include reduced productivity, creativity, and team morale. Strategies to address these issues include setting clear individual roles, using peer evaluations, and ensuring smaller team sizes to enhance visibility and accountability

Good Answer:

Adding theoretical insights, groupthink highlights causes such as group insulation and directive leadership, which stifle critical thinking. Solutions such as promoting diversity in team composition, fostering a psychologically safe environment, and encouraging structured conflict (e.g., devil's advocate approach) can mitigate these issues. Linking these strategies to theories like Tuckman's team development model provides additional context

Excellent Answer:

An excellent answer integrates real-world examples. For instance, Toyota's Kaizen approach addresses social loafing by promoting team accountability through visible contributions in problem-solving activities. Agile methodologies, used at Bosch, emphasise daily stand-up meetings and clear role assignments to counter loafing. Groupthink is addressed at companies like 3M by promoting open dialogue and encouraging dissent during brainstorming sessions. These practical applications demonstrate how theory translates into effective manufacturing team strategies

(b) Discuss the importance of leadership in managing organisational change. How can transformational and situational leadership styles be leveraged to implement cost-cutting initiatives in manufacturing firms?

Basic Answer:

Leadership is vital in managing change as it provides vision, guidance, and support to overcome resistance. Transformational leaders inspire and motivate employees, fostering a shared vision for change, while situational leaders adapt their approach based on the team's readiness and the nature of the task. These styles help align teams with organisational goals during cost-cutting initiatives

Good Answer:

Adding theoretical insights, transformational leadership theory emphasises vision and motivation, while the Hersey-Blanchard situational leadership model highlights the importance of adapting leadership styles to team maturity and task complexity. During cost-cutting initiatives, leaders can use transformational techniques to align employees with the long-term benefits of change and situational techniques to address immediate challenges, such as resistance to job cuts or workload redistribution

Excellent Answer:

Practical examples enhance the argument. Siemens successfully implemented cost-saving initiatives by leveraging transformational leadership to introduce digitalisation while maintaining employee morale. Similarly, General Electric's lean transformation was achieved by situational leaders who adjusted their approach to specific teams, ensuring clear communication and support during transitions. These examples illustrate how leadership styles are critical for sustainable change management.

Q3

(a) Analyse the ethical dilemmas faced by manufacturing organisations in balancing profitability, environmental sustainability and worker welfare. Briefly discuss examples to support your answer.

Basic Answer:

Manufacturing organisations often face ethical dilemmas when trying to balance profit goals with environmental and social responsibilities. For instance, prioritising cost-cutting measures may lead to environmental harm or unsafe working conditions. Concepts such as corporate social responsibility (CSR) highlight the need to integrate sustainability and worker welfare into business strategies. A basic answer should explain these dilemmas and their relevance to manufacturing settings.

Good Answer:

Building on the basic explanation, a good answer incorporates frameworks like the triple bottom line (economic, environmental, and social performance) to analyse these dilemmas. For example, reducing production costs might involve sourcing materials from suppliers with questionable labour practices, creating a conflict between profitability and ethics. Theoretical insights from stakeholder theory also provide a basis for discussing how balancing competing interests (e.g., shareholders vs. employees) is critical in ethical decision-making.

Excellent Answer:

An excellent answer includes real-world examples and evaluates the effectiveness of ethical strategies. For instance, Unilever's efforts to use sustainable palm oil demonstrate how environmental concerns can be addressed alongside profitability. Similarly, the Rana Plaza disaster highlights the consequences of neglecting worker welfare in pursuit of cost savings.

These examples provide practical insights into the challenges and solutions for balancing ethical considerations in manufacturing.

(b) Compare and contrast the *planned approach* (organisation as an iceberg) and the *emergent approach* (organisation as a river) in managing organisational change. Discuss which approach is better for handling employee resistance in manufacturing environment firms.

Basic Answer:

The planned approach views organisations as an iceberg, with visible elements (e.g., structure) and hidden depths (e.g., culture and psychology). Change is deliberate, structured, and often aligned with Lewin's three-step model (unfreeze, move, refreeze). The emergent approach sees organisations as a river, where change is fluid, unpredictable, and driven by systemic and political dynamics. Resistance to change is natural and requires adaptive management. Basic answers should describe these concepts and their implications for employee resistance.

Good Answer:

Good answers integrate theoretical insights. For example, the planned approach focuses on addressing resistance through structured strategies, such as force-field analysis, and long-term planning to overcome cultural barriers. In contrast, the emergent approach aligns with systemic and processual views, addressing resistance as part of the natural flow of change. These theories suggest that the planned approach is more suited to stable environments, while the emergent approach is ideal for dynamic and complex manufacturing settings.

Excellent Answer:

An excellent answer includes examples of how these approaches are applied in manufacturing. For instance, introducing automation in a factory may benefit from a planned approach by using structured training programmes to reduce resistance. Conversely, a company navigating supply chain disruptions might use the emergent approach, adapting flexibly to changing circumstances. These examples highlight the importance of context in selecting the most effective change management strategy.

Q4

(a) Analyse how communication channels and media richness influence the effectiveness of teams in manufacturing firms. Briefly discuss examples to support your answer.

Basic Answer:

Communication channels refer to the methods used to convey information (e.g., face-to-face, emails, instant messaging). Media richness theory states that the effectiveness of communication depends on how much information the medium can convey. Richer channels (e.g., face-to-face meetings) are more effective for complex messages, while leaner channels (e.g., emails) are suitable for straightforward information. In manufacturing organisations, efficient communication ensures tasks are clearly understood, reducing errors and improving team coordination.

Good Answer:

A good answer integrates media richness theory with manufacturing-specific scenarios. Rich media, such as team meetings or video conferencing, are ideal for addressing problems on

the production floor or explaining changes in processes. Lean media, like memos or emails, work well for routine updates. Misalignment between the medium and message complexity can lead to miscommunication. Additionally, c communication model can be used to highlight how noise (e.g., language barriers or technical jargon) disrupts communication flow.

Excellent Answer:

An excellent answer includes real-world examples. For instance, Toyota uses rich media in daily stand-up meetings on the shop floor to ensure real-time feedback and coordination, addressing any production bottlenecks immediately. Conversely, Ford's use of standardised work instructions through lean media minimises confusion in routine tasks. Examples like these show how aligning communication channels with task complexity enhances team effectiveness in manufacturing organisations.

(b) Explain how teamwork benefits from a strong organisational culture in manufacturing firms. Briefly discuss examples to support your answer.

Basic Answer:

Organisational culture refers to shared values, beliefs, and practices within a company. A strong culture fosters trust, collaboration, and a sense of purpose among team members, leading to better teamwork. In manufacturing, this can improve coordination, innovation, and efficiency by aligning individual behaviours with organisational goals.

Good Answer:

A good answer connects organisational culture to theories such as Schein's cultural iceberg, which highlights visible elements (e.g., uniforms, rituals) and hidden elements (e.g., values and assumptions). Hofstede's cultural dimensions, like collectivism, further explain how cultural values influence teamwork. In manufacturing, a strong culture encourages crossfunctional collaboration, reduces conflicts, and builds shared responsibility for achieving production targets.

Excellent Answer:

An excellent answer incorporates practical examples. For instance, Manufacturing organisations focus on a collaborative culture fosters teamwork, enabling employees to take pride in quality craftsmanship. Similarly, lean manufacturing practices at Toyota emphasise teamwork and continuous improvement, where employees are encouraged to share ideas for process optimisation. These examples demonstrate how a strong culture not only supports teamwork but also drives long-term success in manufacturing.

Q5

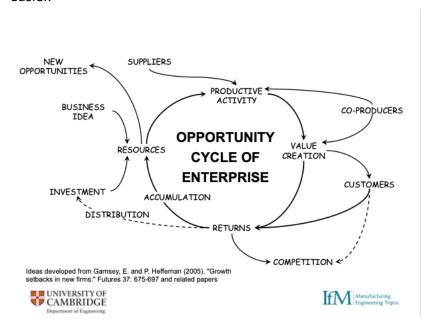
You and your friend want to set up a new firm that will design and sell low-cost digital systems to improve the efficiency of the manufacturing operations of larger firms. You will deal with business development activities and your friend will be responsible for technology and product development.

(a) Describe the phases your business is likely to go through between initial business idea to sustainable business.

[30%]

Basic answer

Would describe the phases drawn from the opportunity cycle of enterprise (as shown in slide below). Students don't have to draw this but it would make the description easier.



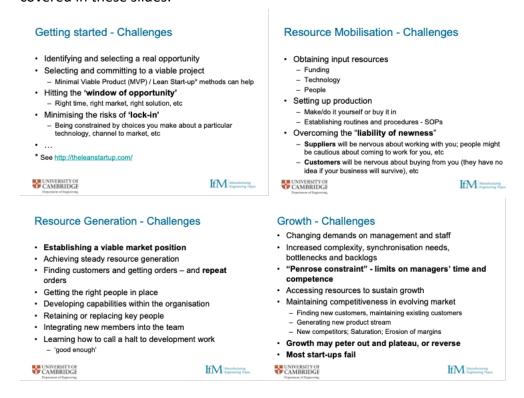
Good answer

Would expand upon each phase, highlighting the interplay at different stages with the 'external' activities (role of suppliers, customers, competitors). These answers would also dig down into the material covered in the lectures on getting the cycle started, mobilising resources, getting to the point of resource generation, and the broader challenges of maintain growth.

Excellent answer

Would not only cover this material but also the challenges of each phase – linked to the fact that very few businesses make it through all these phases. The best answers

would also add comment on why this is so, reflecting upon some of the challenges covered in these slides:



(b) Discuss the criteria you could use for segmenting the market for your product.

[20%]

Basic answer

Would demonstrate understanding of what segmentation means (covering points that markets are rarely totally homogeneous; marketers frequently divide heterogeneous markets into sub-groups of more-or-less homogeneous consumers; this process is called Market Segmentation and allows marketers to develop separate marketing strategies for each of their sub-markets = segments). The example criteria given in class is shown below, and should form the basis for the answer.

The Basis of Segmentation



- · Segmentation can be carried out on a number of different criteria:
 - Demographics: all 18-24 year olds, all males, all White Collar workers (ABC₁)
 - · Usage: heavy users of a product v. light users, users in the last years v. users in the last week, users of a target brand v. non-users
 - · Need State: those seeking breath freshness v. those seeking tooth whiteness, relaxed social drinking v. peer group drinking, functional performance v. social status
 - <u>Lifestyle</u>: Traditionals v. Innovators, Eco-conscious v. Climate Change Deniers, Technophiles v. Technophobes (Immatures v. Transitionals v. Adults = Life Stage)



Manufacturing Terry Hanby, University of Cambridge Institute for Manufacturing CAMBRIDGE



Good answer

Would use that basic material to explore the specifics of the market detailed in the question, i.e. industrial, large firms. Given those features, segmentation via usage and need state are probably the most obvious ones. However, issues of attitudes to risk and novelty (similar to those listed under 'lifestyle' in the slide above) could also be an effective criteria for segmentation.

Excellent answer

Would build upon the above and could link to issues of targeting the 'early adopters', the firms willing to accept new ideas from new sources, and act as reference customers for market expansion.

(c) Compare and contrast the different types of sales channels that you could use.

[25%]

Basic Answer

Would list four basic types (Direct, Selective, Intensive, Exclusive) and be able to say a few words on what each one is and how they differ. Material from this slide would come from these slides.



Good Answer

Would delve into the comparative issues in more depth, reflecting on aspects such as:

Market – channel should reach as many potential customers as possible – generally compatibility with similar products is important

Channel Costs – short channels are usually costliest – direct selling may achieve good coverage, but at cost of large salesforce, warehousing, transport etc – but short channel offer better profit margin (fewer intermediaries) and place firm closer to customers (response etc). Trend recently has been for shorter channels [linked to relationship mode?]

Product – generally low-cost, low-tech items most suited to long channels. Anything requiring after-sales service tends to be sold through short channels (hence industrial products often sold direct

Profit Potential – There is a point when the cost of increasing sales through a channel outweigh the benefits (ref earlier short chain expensive but higher margins; long chain cheap but lower margins)

Channel Structure –Demand usually by "pull" based on brand loyalty and knowledge – breaking in demands very high cost of advertising, or drastic cost cutting and promotion

Product life cycle – early stage product will require a very different route to market given low volumes, high cost, limited demand versus a mature product which is in mass market – low cost, high volume

Non-marketing factors – Often relate to finance available- may require use of distributor because producer does not have resources to sustain a sales force (e.g. Domino) or may want to take advantage of distributor's established reputation. Non-marketing issues also apply to international sales where foreign sales may be entrusted to an agent (though it can be difficult to extract from them later).

Excellent Answer

Would also include reflection on the broader material covered in the lectures that relates to this issue, i.e. how organisations buy things. This is a B2B context and so there are specific issues related to the process of purchasing in the broader B2C context. E.g. this could include reflection on buy class, product type and importance of purchase to the buyer. Would also expect to see some comment on issues relating to novelty and risk – how will your company reduce perceived risk concerns that many large manufacturing firms might have about working with a smaller tech firm. This will influence your choice of channel.

(d) Discuss the advantages and disadvantages of changing your business model from selling products only to selling services as well as products.

Basic Answer

Would be based upon demonstrating understanding of the idea that "People don't want a quarter-inch drill, they want a quarter-inch hole" and that selling services offers a range of advantages, key amongst which are maintaining an on-going engagement – and hence source of revenue – with the customer. Downsides include the fact that the capabilities and resources required for such a business model are very different to those needed for physical product development, manufacturing and selling.

Better Answer

Would use examples covered in class (e.g. Caterpillar, R-R, etc.) and elsewhere to discuss the operational and strategic benefits, and challenges.

Excellent Answer

Would build on these issues and add in that this is linked to the broader concept of relationship-based marketing, with the delivery of services linked to a product being part of the process of maintain a relationship with customers. It is not only about maintaining a flow of revenue, but also a flow of information about how customers are using the products, that will not only allow you to tweak your service offering, but can also be used to inform on-going product development.

Q6

(a) Describe four ways in which firms can grow.

[10%]

Basic Answer

Would simply list the four quadrants of Ansoff's Matrix



Better Answer

Would draw the matrix and add a bit more detail to their description. Would add some commentary on why firms might choose different strategies for different stages of firm, product and market evolution.

Excellent Answer

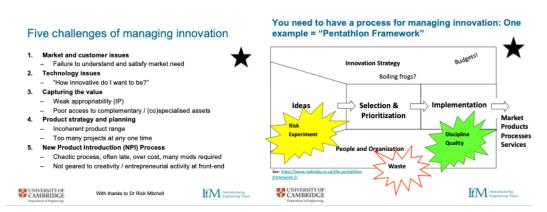
Would add richness to their answer with some examples from class or elsewhere, and add comment on the fact that firms might be deploying more than one of these strategies at any one time.

(b) Explain the five challenges of managing innovation, using examples to illustrate your answer. Discuss strategies for dealing with each of these challenges.

[40%]

Basic Answer

Would be able to demonstrate basic understanding of the material covered in the slide below (left), and describe examples that sit within each one (the lecture material provides plenty from which to choose, but they can add from other sources). There would also need to be demonstration of the model covered in the lecture (right hand slide below) that shows one integrated approach for addressing these challenges.



Better Answer

Would unpack each of these and provide evidence of deeper understanding of each challenge, drawing in some of the models used to provide more detail on these issues. The better answers would talk through the flow through the model of innovation management, and the interdependencies.

Excellent Answer

Would provide contrasting examples to show how these challenges are often multifaceted – and often interconnected. The excellent answers would add commentary on the 'simplistic' nature of the implied linear flow of the innovation management model, and add something on the inherently iterative nature of the process of innovation management.

(c) Explain ways in which firms can monitor changes in their external context.

Basis Answer

Would describe and/or draw some version of the figure below as presented and discussed in the lectures. The basic answer should demonstrate understanding of the idea of the 'knowledge boundary', and while understanding of what is going in within that boundary is important, what lies further out requires monitoring as these issues (a) potentially could have a major impact on the longer term survival of the business and (b) is constantly changing.

Better Answer

Would provide examples that sit within each dimension, and add evidence of understanding **how** data can be captured from diverse sources to support firm decision making.

Excellent Answer

Would demonstrate evidence of some of the tools that can be used to monitor and support decision making, e.g. discussing some of the tools discussed in the lectures summarised in this slide:



(d) Discuss whether small firms or large firms are better able to respond to changes in their external context.

[25%]

Basic Answer

Would demonstrate understanding of the basic idea that, in general, smaller firms are more agile and nimble, and able to move more quickly to changes. That said, larger firms have more resources to deploy to allow them to respond to change compared to smaller firms.

Better Answer

Would include reflection the nature of the 'changes'. E.g. The response of firms is likely to be contingent on whether the change is rapid or slow, predictable or

unpredictable, wide or narrow, etc. Smaller or larger firms might be able to respond in different ways to different types of contextual change.

Excellent Answer

An excellent answer could also reflect on the use of partnerships to allow the inherent strengths of each size of firm can be used to cancel out their natural weaknesses. It would also be good to see recognition of other factors that might affect an organisational response to change, e.g. if 'small and large' were replaced with 'new and old', or these factors were combined.

Section C

Q7

(a) Discuss the advantages and limitations of adopting *hard* and *soft* approaches to *Human Resource Management*. To what extent can these approaches be applied to balance organisational financial goals and employee well-being?

Basic Answer:

The hard approach to HRM focuses on aligning human resources with organisational objectives, treating employees as resources to be managed for efficiency and cost-effectiveness. Its advantages include clear performance metrics, control over costs, and alignment with strategic goals. However, it can lead to lower morale and higher turnover if employees feel undervalued. The soft approach, on the other hand, emphasises employee well-being, development, and motivation, fostering engagement and loyalty. While it creates a positive work culture, it may be criticised for being resource-intensive and potentially reducing focus on short-term organisational goals.

Good Answer:

Theoretical insights add depth to the discussion. The Matching Model (hard HRM) focuses on integrating HRM with organisational strategy, whereas the Harvard Model (soft HRM) centres on employee commitment, satisfaction, and development. Integration of these approaches can be achieved by linking HR with both business strategy and employee needs. For example, combining clear performance targets (hard HRM) with professional development opportunities (soft HRM) can balance efficiency with morale.

Excellent Answer:

An excellent answer incorporates real-world examples. For instance, Toyota applies hard HRM in its lean production system to optimise processes while also fostering employee involvement and development through Kaizen practices, aligning soft HRM principles. Similarly, Google balances strict performance management (hard HRM) with initiatives like flexible working and career development (soft HRM) to create a harmonious balance between organisational goals and employee well-being.

(b) Analyse the factors that can compromise the effectiveness of employee performance appraisals. How can organisations design appraisal systems to minimise bias and enhance fairness?

Basic Answer:

Performance appraisals can be compromised by several factors, including biases like the halo effect (overgeneralising based on one trait), the horn effect (overemphasising one negative trait), recency bias (focusing on recent events), and central tendency bias (avoiding extreme ratings). These errors lead to unfair evaluations and reduced employee trust. Organisations can address these issues by implementing clear performance criteria, training managers on appraisal methods, and conducting reviews at regular intervals.

Good Answer:

A good answer links these factors to theoretical frameworks. For instance, Armstrong's performance management cycle highlights the importance of setting SMART goals to create clear and measurable expectations. The 360-degree appraisal system can mitigate individual biases by collecting feedback from multiple sources, such as peers, subordinates, and supervisors. Regular calibration meetings ensure consistency across appraisals.

Excellent Answer:

An excellent answer includes examples of organisational practices. For instance, Deloitte conducts weekly check-ins with employees to provide continuous feedback, reducing the overemphasis on recent performance. Companies like GE have transitioned to agile appraisal systems that emphasise ongoing dialogue rather than rigid annual reviews. These examples show how data-driven tools and structured systems can enhance the accuracy and fairness of performance evaluations.

Q8

a) Compare and contrast the business and economic frameworks in the context of employment relations of any two nations.

Basic Answer:

Employment relations frameworks vary significantly between nations due to differences in economic systems, business practices, and labour market structures. For instance, Germany follows a social partnership model, which emphasises collaboration between employers, unions, and workers through mechanisms like works councils. the United States adopts a liberal market model, characterised by minimal government intervention, at-will employment, and weaker union influence. These differences shape how employees are treated, wages are negotiated, and disputes are resolved in each nation.

Good Answer:

A good answer builds on the basic explanation with theoretical insights. Germany's coordinated market economy, as described in the Varieties of Capitalism framework, prioritises long-term employment relationships, collective bargaining, and vocational training, contributing to high levels of worker skill development. The United States, as a liberal market economy, relies on market-driven employment relationships, with a focus on flexibility, individual bargaining, and performance-based rewards. These frameworks highlight the fundamental differences in labour relations, with Germany promoting stability and the US encouraging competitiveness through flexibility.

Excellent Answer:

An excellent answer incorporates examples and data. In Germany, works councils enable employees to have a say in organisational decisions, contributing to high job satisfaction and

productivity. For example, BMW has successfully leveraged this model to maintain global competitiveness while fostering strong worker relations. In contrast, companies like Amazon in the US demonstrate the LME model by resisting unionisation efforts and prioritising cost efficiency and productivity. These examples illustrate how the employment relations frameworks in each country align with their broader economic and business strategies.

(b) Discuss the extent to which these frameworks have influenced those countries' national economic competitiveness.

Basic Answer:

Germany's coordinated market economy fosters high economic competitiveness through strong workforce skills, stability in labour relations, and collaboration between stakeholders. This model supports industries like automotive and engineering, where precision and innovation are critical. In contrast, the US liberal market economy enhances competitiveness through flexibility, entrepreneurial innovation, and a market-driven approach to employment, benefiting sectors like technology and finance.

Good Answer:

A good answer links competitiveness to key economic indicators and theoretical frameworks. Germany's emphasis on vocational training and collective bargaining ensures a skilled and motivated workforce, as supported by institutional complementarities in the VoC framework. The US system prioritises job mobility and market responsiveness, which drive innovation and economic growth. However, this flexibility can lead to income inequality and job insecurity, potentially undermining long-term stability.

Excellent Answer:

An excellent answer uses case studies and data to highlight the impact on competitiveness. Germany's economic strength in export-driven industries, like machinery and automobiles, is directly linked to its coordinated labour relations framework, ensuring high-quality production and reliability. For instance, the success of Siemens and Volkswagen demonstrates the advantages of Germany's CME. Meanwhile, the US's dominance in technology and services, exemplified by companies like Google and Apple, reflects the benefits of a liberal market economy in fostering innovation and agility. These frameworks have uniquely shaped each country's global economic position, highlighting their competitive strengths and tradeoffs.

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